

ESTILL POLICE DEPARTMENT

COMPLAINT

PERSON MAKING COMPLAINT

Name				Alias	
Address				Agency	
City		State	Zip	Phone	
DOB	SSN	Age		Sex	Race
Employer/ School				Phone	
Address		City		State	Zip

DESCRIPTION OF INCIDENT

Nature of Complaint					
Complaint Against Name(s)					Badge #
Date of Incident	Time of Incident	Date & Time Reported		How Reported	
Incident Location			Section		Shift
Description of Incident (You may attach an additional sheet of paper if necessary to describe the incident.)					
Description of Injuries					
Place of Treatment			Doctor's Name		Date
Signature of Complainant					Date
BELOW FOR DEPARTMENTAL USE ONLY					
Received By				Badge #	Date
Forwarded To					
INTERNAL AFFAIRS OFFICER CHIEF OF POLICE					
OTHER: _____					
Comments					
Signature				Badge #	Date

TOWN OF ESTILL INTERNAL AFFAIRS

Complaint Information Sheet

The Estill Police Department is committed to providing law enforcement services that are fair and effective. All complaints shall be investigated. The complainant shall be notified of the findings of the investigation. Upon receipt of a complaint alleging employee misconduct, the following process shall occur:

- Your complaint will be sent to a superior officer or an internal affairs officer who will conduct a thorough and objective investigation.
- You will be asked to assist with the investigation by giving a detailed statement about what happened and providing other important information.
- All complaints against law enforcement officers are thoroughly investigated. You will be advised in writing as to the outcome of the investigation.
- If the investigation reveals that a crime may have been committed, the solicitor's office will be notified. You may be asked to be interviewed by the solicitor's office and asked to testify in court.
- If the investigation results in an officer being charged with a violation of Department rules or regulations, you may be asked to testify in a Departmental hearing.
- If the investigation shows that the complaint is unfounded or that the officer acted properly, the matter will be closed.
- All disciplinary hearings shall be closed to the public unless the defendant officer requests and open hearing.
- *It is unlawful to provide information in this matter which you do not believe to be true and submission of false information may result in charges brought against you for providing such information.*