

MAYOR:  
KIM E. WILEY



COUNCIL:  
DWANDA BOLDEN  
ALFONIA "AL" GREEN  
JOE N. HADWIN, JR.  
TAMMY SOLOMON

Town of Estill  
Council Meeting Minutes  
April 12, 2023

The Council Meeting was called to order by Mayor K. Wiley at 6:00 pm.

**Invocation**

The Invocation was given by Mayor Pro-Tem T. Solomon.

**Present**

Mayor K. Wiley, Mayor Pro-Tem T. Solomon, Councilman J. Hadwin, Councilwoman D. Bolden, Councilman Al Green, Town Administrator Tiffany Cooks and Clerk Treasurer Edna O'Banner.

**Pledge of Allegiance**

The Council stands and recites the Pledge of Allegiance.

**Approve March 8, 2023 Council Meeting Minutes**

Mayor K. Wiley asked for a motion to approve March 8, 2023 Council Meeting Minutes. Mayor K. Wiley recognized Councilwoman D. Bolden. The motion was offered by Councilwoman D. Bolden; with a second by Mayor Pro-Tem T. Solomon. Council voted 5-0 in favor of the motion.

**Approve March 16, 2023 Special Called Council Meeting Minutes**

Mayor K. Wiley asked for a motion to approve March 16, 2023 Special Called Council Meeting Minutes. Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilman A. Green. Council voted 5-0 in favor of the motion.

**Approve March 30, 2023 Special Called Council Meeting Minutes**

Mayor K. Wiley asked for a motion to approve March 30, 2023 Special Called Council Meeting Minutes. Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilman J. Hadwin. Council voted 5-0 in favor of the motion.

**Approve April 12, 2023 Council Meeting Agenda Amended**

Mayor K. Wiley asked for a motion to approve April 12, 2023 Council Meeting Amended Agenda. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Councilwoman D. Bolden. Council voted 5-0 in favor of the motion.

**Old Business**

None

**New Business**

**A. Department Reports**

**Police Report- Chief Solomon-** Taken as info only.

**Safety and Recreation Report- Documents Only -** Taken as info only.

**Fire Department Report- Chief Toone-** Taken as info only.

**Public Works, Water & Wastewater Report- Mr. Capers-** Taken as info only.

**Administration Report & Safety and Recreation- Ms. Cooks-** Taken as info only.

- **Renovation/New Building**

Ms. Cooks mentioned when she first started this position there was \$350,000 allocated for a new police department along with a community building. She stated Council pitched in \$100,000 to help with those efforts as well. Ms. Cooks mentioned with a budget of \$450,000 that would not be enough. Ms. Cooks stated the Town of Estill's Project was selected to go on to be placed in the 2023-2024 budget for \$2.3 million dollars. A lobbyist was brought on to ensure we stay within the budget. She stated one of the locations where they could build a new building is the area on Lawton Street/Grayson Street and is a vacant lot. The next location is the property that sits next to the town hall. Ms. Cook stated the next location is the nature trail next to Catherine Street or facing the actual Nature Trail. The fourth location is the old dentist office located on Catherine Ave and the final location is remodeling or renovating the Estill Elementary School. Ms. Cooks asked Mayor and Council did they want to renovate or have a new facility. Councilwoman D. Bolden suggested that the town hold a public forum to see what the public think about a location. Councilman A. Green asked Ms. Cooks have the locations been decided, Ms. Cooks stated, they have not. Councilman A. Green stated he would be in favor of building a new facility.

- **Location of New Building**

Ms. Cooks asked Mayor and Council did they want to loop the Fire Department in with the Police Department. Ms. Cook stated the Fire Department needs sleeping quarters and they need restrooms for male and female since the Fire Department runs 24/7. Ms. Cooks mentioned there is a better push for support when two agencies are combined. Mayor K. Wiley mentioned possibly combining the police department and a recreation center. Councilwoman D. Bolden also mentioned combining the police department and recreation center for the children of Estill to give them activities to do within the Town. Councilman A.

Green agrees that the Fire Department needs renovating. Councilman A. Green mentioned he does not disagree with having the public's input, but decisions must be made in a timely manner. Ms. Cooks asked Council where would they like the location of the community building. Mayor K. Wiley asked who would be in the community building. Ms. Cooks stated the community building could be used for children etc. Councilwoman D. Bolden asked Ms. Cooks if they decided to go with Estill Elementary School what were the plans. Ms. Cooks informed Mayor and Council that it is up to them to decide what location and rather they want to renovate or build a new building and whatever is chosen is what they will tell the design build firm. Councilwoman D. Bolden asked how long did they have to make a decision. Ms. Cooks stated at least before the budget is passed and we see that money is left in there after April 17th debate. If they present a check then we should start working on the project. Mayor Pro-Tem T. Solomon asked was the previous discussion to combine the police department and the fire department and renovate the old fire department into a rec. Ms. Cooks stated there is no exhaust system or sprinkler system in the Fire Department making it unsafe.

- **Bull-Durham Renovation**

Ms. Cooks stated the Bull Durham has suffered some structural and cosmetic issues that need looked at. Ms. Cooks informed Council she is requesting permission to bring in a structural engineer to determine the degree of structural issues before they put a lot of money into cosmetics. There was money allocated for fixing the building. Mayor K. Wiley asked are there any protocols with this being a historical site. Ms. Cooks stated they have not looked at what needs to be done yet but once moving forward they will know more. Councilman A. Green asks will the person be coming in to do work or evaluate what needs to be done and Ms. Cooks stated that was correct they will be coming to evaluate what needs to be done.

- **Fall Festival Committee Report**

Ms. Cooks stated she met with the Fall Festival Committee and they requested help to ensure they were handling and taking care of things properly to lessen liability upon the town and themselves. She stated they had some budgetary requests. One being a carnival during the times of the Fall Festival. Ms. Cooks stated she will be asking during the budget meeting to form a resolution to take over as an official town event or a resolution to provide the fall festival event with allocation of funding to assist them. Since the event uses public funds an official action must be taken on either option. Ms. Cooks stated she reminded the Fall Festival Committee that with any use of public funds we must ensure that the resolution is done and approved by Council.

- **Gordian-Procurement Group**

Ms. Cooks stated Gordian can eliminate the Town having to look for vendors to complete town projects. Gordian has a bunch of different vendors within their arsenal that offer competitive pricing.

- **Addressing**

Ms. Cooks mentioned that there are some issues with addressing that the town needs to consider. One of the issues is removing prefixes/suffixes such as NE, SE, NW, SW from roads that do not cross into another quadrant. Ms. Cooks stated these issues have been noticed by herself as well as the Hampton County building department. She mentioned that the other issue is Railroad Ave was not ever officially named. The recommendation is to be named Columbia Hwy. all through Estill, or which is where it starts being called Columbia Hwy which is just outside of town limits, or to formally adopt with permission from the state to change the name of a state road. MLK Blvd can either go to Columbia Hwy or MLK Drive. Railroad Ave is not a recommended name since there are so many states as well within the town that has the term Railroad Ave so they would prefer us to change it or come up with another for us to make a decision. The other area was Park Lane. Ms. Cooks stated there was Park Ave, Shuman Lane, and Bowers Street. Ms. Cooks recommended that we stop Park Road at Railroad Ave and name the Bowers Street, Bowers Shuman Circle, or take one of the road names out. Ms. Cooks mentioned the other issue was to change Tyson Street to Tison. There are two roads with different spellings that sound alike which is an issue with dispatch, and it must be renamed. She mentioned Blair Circle would be Blair Court since it is not a circle. Rooster Ridge road would start at the stop sign of Nixville Road and end at Shuman and Bowers. Wilcox road will stop at Martin Street and from that point it will be named Second Ave. Ms. Cooks asked Council how did they want to proceed. Councilman A. Green said he understood with Blair Circle since its not a circle. Councilwoman D. Bolden asked could the whole road be named Park Ave since it ran into Bowers and Shuman. Councilman J. Hadwin asked will it make an impact if we change the road numbers from the ones that are on the stop sign and to inquire with DOT to make sure so that we do not have to go back and make any changes. Ms. Cooks stated the name changes will make an impact but they are working with the State to make these changes. Councilwoman D. Bolden asked will 911 fall into place with the changes. Councilman J. Hadwin mentioned multiple counties use the same system so its best to make sure things are finalized. Ms. Cooks mentioned they are working with Hampton County, DOT, and the State Administration who handles all of the mapping.

- **Enterprise Fleet**

Ms. Cooks stated Enterprise Fleet is just in reference to the town having a conversation with a company that will allow the town to have a relationship with them to lease vehicles and rotate them rather than having to take out a loan. Enterprise Fleet offers a maintenance package as well as the ability to rotate and change out all of the vehicles such as Law Enforcement, Fire Department, Public Works and Administration.

- **Sample Ranking for CDBG Funds**

Ms. Cooks stated that CDBG came about a year ago and wanted the town to prioritize projects that the citizens have requested. Some of the items are work on public infrastructure, upgrades of water and sewer lines, wastewater

collection, brown water issues, addressing draining issues in the LMI areas. Part two was dealing with facility equipment upgrades and town owned fire apparatuses. Demolition of property that attract nuisances. Special projects were upgrading the town walking trail to make them more accessible and neighborhood improvement projects.

- **Due Diligence (Town of Estill Property) Located at Ziegler St. and Railroad Ave SE**

Ms. Cooks stated she has not been able to run down any of the due diligence that has been done at the facilities. That would include perk testing to ensure it is suitable for water and sewer. Ms. Cooks stated she will contact DHEC to see if there is something in writing as they prepare for a workforce housing plan.

- **Juneteenth Celebration**

Ms. Cooks stated she needed approval for the Juneteenth Celebration flier before it is published. Ms. Cooks also stated she will be making a request at the budget session to possibly obtain funding towards the DJ and portables to make this a nice event.

**B. Ordinance 2023-02 Authorizing and directing the Town of Estill to enter into an intergovernmental agreement relating to South Carolina local revenue services; to participate in one or more local revenue service program' to execute and deliver on or more participant program supplements, and other matters related thereto. First Reading.** Ms. Cooks stated we are already collecting various streams of taxes, but they would like the Town of Estill to do a formalized process and to sign an agreement to give back to the MASC by the end of May indicating the Town will agree with the intergovernmental agreement. Mayor K. Wiley asked for a motion to Ordinance 2023-02 Authorizing and directing the Town of Estill to enter into an intergovernmental agreement relating to South Carolina local revenue services; to participate in one or more local revenue service program' to execute and deliver on or more participant program supplements, and other matters related thereto. First Reading. Mayor K. Wiley recognized Councilwoman D. Bolden. The motion was offered by Councilwoman D. Bolden; with a second by Mayor Pro-Tem T. Solomon. Council voted 5-0 in favor of the motion.

**C. Public Works, Fire Department Used Vehicle Purchase**

Ms. Cooks informed Council, they are looking at two vehicles for public works and one for the fire dept. Ms. Cooks stated the vehicles are not in suitable condition and they would like to look at purchasing replacement vehicles. Councilwoman D. Bolden asked did the vehicles have any major road problems. Mr. Capers the events are isolated due to brake issues, and transmission problems. Mr. Capers stated they have 1 service truck and 3 regular pickups. Mr. Capers stated one of the trucks is the one that they use to pull the sewer. Council suggested to search for vehicles that possibly have lower miles and warranty.

**D. March 2023 Income Statement**

Mayor K. Wiley asked for a motion to approve March 2023 Income Statement as information only. Mayor K. Wiley recognized Councilwoman D. Bolden. The motion was offered by Councilwoman D. Bolden; with a second by Councilman Al. Green. Council voted 5-0 in favor of the motion.

#### **E. Public Comment**

**Cosinda Gillison-** Cosinda Gillison directed her comments to the Council in reference to having brown water issues and what is the town plans on correcting the issue.

**Shirley Gillison-** Shirley Gillison directed her comments to Council and she wants to request a copy of the Town's Budget.

**Travis Sanders-** Travis Sanders directed his comments to the Council asking are there any public restrooms on 321.

**Chelsey Taylor-** Chelsey Taylor directed her comments to the Council asking what is the criteria to run for Mayor or Town Council.

**Linda Gordon-** Linda Gordon directed her comments to Council asking how long does it take to get an answer back from Town Council. Mayor K. Wiley informed her that it should take about two to three days depending upon scheduling. Ms. Gordon also asked when is the right time for citizens to schedule a time to talk to the Mayor and Council.

**Tracy Burgess-** Tracy Burgess directed her comments to Council she stated that everyone should work together and move forward to make this community a better place. She stated she does not believe that things need to be a public form for all the citizens to vote, but she does believe in citizen involvement. She stated that she agreed with the Councilman in that decisions must be made in a timely manner.

**Janie Roberts-** Janie Roberts directed her comments to the Council in reference to the gazebo. She stated that her son used to stand under the Gazebo when it rained. Ms. Roberts stated she watches the guys put together the playground equipment at the park and wants to know will there be more equipment put out at the park. Ms. Roberts also asked was the Fall Festival committee meeting open to the public. Ms. Roberts was informed that the meetings are open to the public.

#### **Mayor Exited Regular Session and Entered Executive Session at 7:28 pm**

Mayor K. Wiley asked for a motion to exit regular session and enter into executive session for a discussion related to i. Personnel: none ii. Contract: none iii. Legal: Town Council Procedural Authority - Continuity of Government. Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilwoman D. Bolden. Council voted 5-0 in favor of the motion.

**Mayor Exited Executive Session and Entered Regular Session at 7:35 pm**


Mayor K. Wiley asked for a motion to exit regular session and enter into executive session for a discussion related to i. Personnel: none ii. Contract: none iii. Legal: Town Council Procedural Authority - Continuity of Government. Mayor K. Wiley recognized Councilwoman D. Bolden. The motion was offered by Councilwoman D. Bolden; with a second by Mayor Pro-Tem T. Solomon. Council voted 5-0 in favor of the motion.

**Adjourn**

Mayor K. Wiley asked for a motion to adjourn. Mayor K. Wiley recognized Councilwoman D. Bolden. The motion was offered by Councilwoman D. Bolden; with a second by Mayor Pro-Tem T. Solomon. Council Voted 5-0 in favor of the motion.

**Mayor Pro Tem Solomon adjourned the meeting at 7:38 pm.**

**ADOPTED this 12th Day of April**

  
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**Kim Wiley, Mayor**

  
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**Tammy Solomon, Mayor Pro Tem**

  
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**Dwanda Bolden, Councilwoman**

  
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**Alfonia "Al" Green, Councilman**

  
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**Joe Hadwin Jr., Councilman**

**ATTEST:**

  
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**Edna O'Banner, Clerk Treasurer**