

MAYOR:
KIM E. WILEY



COUNCIL:
DWANDA BOLDEN
ALFONIA "AL" GREEN
JOE N. HADWIN, JR.
TAMMY SOLOMON

Town of Estill
Council Meeting Minutes
May 10, 2023

The Council Meeting was called to order by Mayor K. Wiley at 6:00 pm.

Invocation

The Invocation was given by Councilman A. Green

Present

Mayor K. Wiley, Mayor Pro-Tem T. Solomon, Councilman J. Hadwin, Councilman A. Green, Town Administrator Tiffany Cooks, Clerk Treasurer Edna O'Banner and Attorney Kenneth Davis.

Conference: Dwanda Bolden

Pledge of Allegiance

The Council stands and recites the Pledge of Allegiance.

Approve April 12, 2023, Council Meeting Minutes

Mayor K. Wiley asked for a motion to approve April 12, 2023, Council Meeting Minutes. Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilman A. Green. The council voted 5-0 in favor of the motion.

Approve May 10, 2023, Council Meeting Agenda

Mayor K. Wiley asked for a motion to approve May 10, 2023, Council Meeting Agenda. Mayor K. Wiley recognized Councilman A. Green. The motion was offered by Councilman A. Green; with a second by Councilman J. Hadwin. The council voted 5-0 in favor of the motion.

Old Business

A. Approval:

- I. **2nd Reading Ordinance 2023-02 Authorizing and directing the Town of Estill to enter into an intergovernmental agreement relating to South Carolina Local Revenue Services; to participate in one or more local revenue service program' to execute and deliver one or more participant program supplements, and other matters relating thereto.** Mayor K. Wiley asked for a motion to approve 2nd Reading Ordinance 2023-02 Authorizing and directing the Town of Estill to

enter in an intergovernmental agreement relating to South Carolina Local revenue services; to participate in one or more local revenue service program' to execute and deliver one or more participant program supplements, and other matters relating thereto. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Councilman A. Green. The council voted 5-0 in favor of the motion.

II. Address Changes

Mayor K. Wiley asked for a motion to give Ms. Cooks the approval to make the requested changes. Mayor K. Wiley recognized Councilman A. Green. The motion was offered by Councilman A. Green. The council voted 5-0 in favor of the motion.

III. Sample Ranking for CDBG Funds

Mayor K. Wiley asked for a motion to allow Ms. Cooks to move forward with Sample Ranking for CDBG. Mayor K. Wiley recognized Councilman A. Green. The motion was offered by Councilman A. Green; with a second by Councilwoman D. Bolden. The council voted 5-0 in favor of the motion.

IV. Model Work Force Housing Purchase

Ms. Cooks informed the Council that she spoke with the accountant and the Town can afford the funds for the model container they will display which will cost \$55,000. Mayor K. Wiley asked for a motion to approve the Agreement to allow Ms. Cooks to move forward with the Model Work Force Housing Purchase. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Mayor Pro-Tem T. Solomon. The council voted 5-0 in favor of the motion.

New Business

A. Department Reports

Police Report- Chief Solomon- Taken as info only.

Safety and Recreation Report- Documents Only - Taken as info only.

Fire Department Report- Chief Toone- Taken as info only.

Public Works, Water & Wastewater Report- Mr. Capers- Taken as info only.

Administration Report & Safety and Recreation- Ms. Cooks- Taken as info only.

- **Fall Festival Report- To be discussed further in Section (E)**
- **Family Fun Day -** Ms. Cooks informed the Council the next committee meeting for Family Fun Day is scheduled for May 23, 2023, at 6 p.m. at the Town Hall. The

event is scheduled for July 8, 2023, at the Nature Trail from 10:00 AM - Nightfall. Some of the activities are bingo, games, street food, car/bike show, live band/music, baking, hot dog eating contest, and the dunking booth. There will be activities for all ages. Ms. Cooks mentioned Attorney Davis will be working on creating resolutions.

- **Annexation Update** - Attorney Davis stated the Town is a circle and we would start with a border among the various roadways. The Town would identify on the GIS map the starting points into the town limits and flag the respective roads. Attorney Davis stated, Lena is not an incorporated municipality it is a community, and the Lena sign is not at an intersection, and they are looking for an intersection. Attorney Davis mentioned changing the sign to go to Lena Road which is about 2/10ths of a mile from the Lena sign. The Town would need to identify that by a secondary road for Lena Road. Councilman Al. Green asked rather we are talking about Lena Expressway or Grass Hill Road. Grass Hill goes to the left and Lena Expressway goes to the right. Attorney Davis mentioned there is the Lena sign and then the very next road is Lena Road so that is what they will use. Attorney Davis stated they will send the GIS map to DOT to see if they will accept and obtain feedback from them.
- **Discussion of Restroom Facilities at Nature Trail Park** - Ms. Cooks stated she included one quote that was for \$100,000 to build the restroom and there will be another group coming out on Friday. Ms. Cooks informed Council about the information regarding the Pavillion its replacement. Ms. Cooks provided two quotes and she will mention it at the next meeting to obtain approval.
- **Water Bill Letters** - Ms. Cooks informed the Council she sent out over thirty water bill letters regarding delinquent water bills. At that time, the combined customers owed about \$93,619.52 in water bill payments. Ms. Cooks mentioned this issue has had a severe impact on the revenue for the Town. Ms. Cooks mentioned she has given the customers until June 2, 2023, to pay the bill off in full to make accounts current. Ms. Cooks stated some customers have not paid since 2021. Mayor K. Wiley asked was Lowcountry Community Action Agency continuing to offer funding to help with water bills. Mrs. O'Banner informed Council they are steadily paying the applications that they have already received they are no longer offering it to the citizens.
- **Phone & Internet Services** - Ms. Cooks mentioned the Town is looking at switching phone & internet services to Comcast, which will create cost savings in addition to the cellphones.
- **Pard Grant** - Ms. Cooks stated we are working on Pard Grant to obtain new park equipment. We can get up to \$50,000 worth of funding. We are working on getting photographs of the area to submit for the Par Grant.
- **ERG Funding** - Ms. Cooks informed the Council we are also getting ready to apply for ERG funding, which is energy efficient block grant funding. The grants are disadvantaged areas, and we qualify as one of the disadvantaged areas. Ms. Cooks mentioned the grant is due June 5, 2023, and she stated they are teaming up with other municipalities and the county to see if they want to get involved

and there is no match to the grant. Some of the things that can be purchased is changing out all light fixtures in the hall of the buildings to make them more energy efficient.

B. Approval: Resolution 2023-02- A Resolution of the Town of Estill, South Carolina Town Council, Authorizing the execution of an Intergovernmental Agreement between the Town of Estill and Hampton County establishing a Joint Review of Projects of Regional Significance. Mayor K. Wiley asked for a motion to approve Resolution 2023-02- A Resolution of the Town of Estill, South Carolina Town Council, Authorizing the execution of an intergovernmental agreement between the Town of Estill and Hampton County establishing a Joint Review of Projects of Regional Significance. Mayor K. Wiley recognized Councilman A. Green. The motion was offered by Councilman A. Green; with a second by Councilman J. Hadwin. The council voted 5-0 in favor of the motion.

C. Approval: Resolution 2023-03- A Resolution authorizing dissolution of accounts formally identified them as Christmas Account and Fall Festival Accounts to Special Events Accounts that can accept electronic payment through the Town of Estill website. Mayor K. Wiley asked for a motion to approve Resolution 2023-03- A Resolution authorizing dissolution of accounts formally identified them as Christmas Account and Fall Festival Accounts to Special Events Accounts that can accept electronic payment through the Town of Estill website. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Councilman A. Green. The council voted 5-0 in favor of the motion.

D. Approval: Council Positions

Mayor K. Wiley nominated Councilwoman D. Bolden for Mayor Pro Tem. Councilman A. Green nominated the current Mayor Pro-Tem Solomon. Attorney Davis read SC code section 57-190. Immediately after any general election for the municipal council, the council shall elect from its membership a Mayor Pro-Tem for a term of not more than two years. The Mayor Pro-Tem shall act as Mayor during the absence or disability of the Mayor. If a vacancy occurs in the office of Mayor. The Mayor Pro-Tem shall act as Mayor until a special election. Attorney Davis stated there are no term limits. Mayor K. Wiley asked for a motion to appoint current Mayor Pro-Tem Solomon as Mayor Pro-Tem. Mayor K. Wiley recognized Councilman A. Green. The motion was offered by Councilman A. Green; with a second by Councilman J. Hadwin. The council voted 3-2 in favor of the motion. Mayor K. Wiley and Councilwoman D. Bolden voted nay.

E. Approval: of Town Sponsored Event Protocols

Mayor K. Wiley asked for a motion to table Approval of Town Sponsored Event Protocols. Mayor K. Wiley recognized Councilman J. Hadwin. The motion was offered by Councilman J. Hadwin; with a second by Mayor Pro-Tem T. Solomon. The council voted 5-0 in favor of the motion.

F. Approval: Town of Estill Fire Department and SC Forestry Agreement

Chief Toone stated this is an agreement between the Municipality and Forestry that enables you to purchase items through forestry. They were able to get a Chevrolet 3500 pickup (diesel). He stated it belongs to Forestry but after one year of using it, it will belong to the Town. Mayor K. Wiley asked for a motion to approve Town of Estill Fire Department and SC Forestry Agreement. Mayor K. Wiley recognized Councilman A. Green. The motion was offered by Councilman A. Green; with a second by Mayor Pro-Tem T. Solomon.

G. Approval: of New Planning, Zoning, and Building Fee Schedule

Ms. Cooks stated they had selected a building permit team, which they went around and accessed all the various permits and fees, and they created a chart. Ms. Cooks said we will now be able to get our permit plus 12% of the cost of inspections. Mayor K. Wiley asked for a motion to approve the New Planning, Zoning, and Building Fee Schedule. Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilman A. Green. The council voted 5-0 in favor of the motion.

H. Added – Chief Solomon stated the Town of Estill was able to obtain a \$1.5 million dollar grant for the new Police Department.

I. Approval: April 2023 Income Statement

Mayor K. Wiley asked for a motion to approve April 2023 Income Statement as information only. Mayor K. Wiley recognized Councilman A. Green. The motion was offered by Councilman A. Green; with a second by Mayor Pro-Tem T. Solomon. The council voted 5-0 in favor of the motion.

J. Public Comment

Eric Grimes- Eric Grimes directed his comments to the council that what he saw tonight was a breath of fresh air. He stated he cares about the ability to move things forward and he is excited about the Town of Estill and to see what happens. He mentioned there are many opportunities in the Town of Estill and he thanked everyone for their service.

Teresa Grimes- Teresa Grimes directed her comments to council that it is a breath of fresh air. She stated that everyone needs to work together. She stated that section 57-190 is the law and she wanted to congratulate the town for obtaining the \$1.5 million grant. She is excited about the future.

Linda K. Gordon- Linda Gordon directed her comments to the council stating she has been living in the town of Estill for 67 years and has never seen it operated as it is now. She stated we must get it together. We must set aside personal and work for the people. Estill is in the area to grow in the next 20 to 30 years it will not be the same Estill.

Mayor Exited Regular Session and Entered Executive Session at 7:08 pm

Mayor K. Wiley asked for a motion to exit regular session and enter executive session for a

discussion related to i. Personnel: none ii. Contract: none iii. Legal Mayor K. Wiley recognized Councilman A. Green. The motion was offered by Councilman A. Green; with a second by Mayor Pro-Tem T. Solomon. The council voted 5-0 in favor of the motion.

Mayor Exited Executive Session and Entered Regular Session at 7:15 pm

Mayor K. Wiley asked for a motion to exit regular session and enter executive session for a discussion related to i. Personnel: none ii. Contract: none iii. Legal: Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilman A. Green. The council voted 5-0 in favor of the motion.

Personnel

Mayor K. Wiley asked for a motion to table Personnel. Mayor K. Wiley recognized Councilman A. Green. The motion was offered by Councilman A. Green; with a second by Mayor Pro Tem T. Solomon. The council voted 5-0 in favor of the motion.

Adjourn

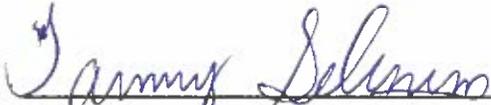
Mayor K. Wiley asked for a motion to adjourn. Mayor K. Wiley recognized Mayor Pro-Tem T. Solomon. The motion was offered by Mayor Pro-Tem T. Solomon; with a second by Councilman J. Hadwin. Council Voted 5-0 in favor of the motion.

Mayor K. Wiley adjourned the meeting at 7:19 pm.

ADOPTED this 10th Day of May



Kim Wiley, Mayor



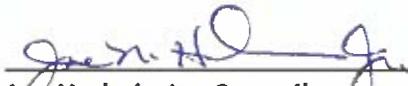
Tammy Solomon, Mayor Pro Tem



Dwanda Bolden, Councilwoman



Alfonia "Al" Green, Councilman



Joe Hadwin Jr., Councilman

ATTEST:



Edna O'Banner, Clerk Treasurer